

Global Village Team Member Application Form Open Teams

I would like to apply for the Global Village Open Team trip to:

Destination _____ Dates: _____ (First Choice)

Destination _____ Dates: _____ (Second Choice)

By indicating this destination I confirm that I am able to travel during the listed dates, and if accepted I commit to being an active member of this team, attending at least three team meetings before the trip and participating fully in team life during the trip.

Your Details

Full Name as on your passport		Preferred name	
Current Age	Date of Birth (dd/mm/yyyy)	Gender	
Occupation	Passport No.		
Nationality (country your passport issued by)	Passport Expiry Date		
<p>*N.B. Your passport must be valid at least 6 months beyond the trip return home date. Please submit 2 photocopies of photo ID page of passport with application.*</p>			
Home or Permanent Address	Address for Correspondence (if different than Home)		
Home Phone	Type of Address: (Work/ Rental/ Other)		
Mobile Phone	Email Address		
Work Phone <small>(please leave blank if you do not want to be contacted at work)</small>	Fax Number		

General Details

How did you hear about Global Village or Habitat for Humanity?

Why are you interested in participating in a Global Village Trip?

Why have you selected this particular country(above)?

General Details Continued

What do you feel you have to contribute to the trip and to the group?

What are your hobbies or interests and involvements?

Which languages do you speak? How would you describe your ability for each language?

Please list any previous travel experience.

Please list any previous voluntary experience, including with Habitat for Humanity.

PR Details

If you are accepted on this team, would you be willing to have some local media coverage about your participation in the trip? Yes or No

If you answered yes to the above question, please list any local radio, newspaper, website or other publications from your town, school, college or company.

Medical Details (Confidential)

Name _____

Disclosure of your medical details does not necessarily prevent you from participating in a GV team. Any hospital or medical practitioner not having access to your medical history will need the following information. These details will be confidential and only seen by your team leader and appropriate HFH Ire staff. Please note that work assignment may be strenuous, and you may wish to consult your doctor about joining a team.

All successful applicants will be required to obtain written confirmation from their doctor that they fully fit to participate in this work trip.

(1) Do you suffer from any allergies? (food, medicine, bee stings etc)	
(2) Please list any medications you are currently taking and the condition you are taking them for.	
(3) Do you have any physical impairment? If so, please describe.	
(4) Do you suffer from epilepsy, asthma, back problems, other chronic illness?	
(5) Have you had any serious heart, lung, kidney problems or any major illness or surgery in the last 3 years?	
(6) Please list any other medical history which may be pertinent.	
What is the date of your last tetanus shot? (dd/mm/yyyy)	What is your blood group? (If blood group is not known it can be given at a later date)
Do you wear contact lenses?	Are you willing to take and pay for all necessary immunisations and anti-malarial medication?

Emergency Contacts (Please list whom we should contact in event of emergency)

Next of Kin		Doctor	
Name		Name	
Address		Address	
Mobile Number		Telephone Day	
Home Number		Telephone Night	
Relationship to you		<i>All information provided under Next of Kin and Doctor will only be used in case of emergency.</i>	

References: Please provide the names of two individuals who can provide a character reference (at least one should know you in a professional context).

Name		Name	
Email Address		Email Address	
Telephone Day		Telephone Day	
Telephone Night		Telephone Night	
Relationship to you		Relationship to you	

Declaration

I declare that all the information provided herein is to the best of my knowledge and belief, full, true and correct.

Should any medical issues arise between now and the date of travel, I will disclose this information to the team leaders/Habitat for Humanity.

If accepted for a Global Village team, I agree to submit full payment of all costs at the appointed deadlines. I understand that all monies fundraised for the trip must be submitted to Habitat for Humanity Ireland. If for any reason I am no longer participating in the trip, I will submit all donated money to Habitat for Humanity Ireland.

If accepted for a Global Village team, I agree to fulfil the team leaders' requirements for participation in team activities before, during and after the Global Village trip. I understand that this is a team-based service project and will do my best to make this a positive experience for my fellow team members and the people we meet in-country.

I understand that my place on the team can be revoked at any stage during the preparation for or during the time of the trip if my behaviour is inconsistent with the ethos, requirements or commitments agreed for the trip. If I am involved in any illegal activity or caught in the possession of illegal drugs or weapons during the Global Village trip, I will be evacuated immediately at my own expense.

Signed _____

Date _____

Data Protection

Habitat for Humanity Ireland will hold the content of this application on file but will not release the information to any third party (Details will be shared with the team leaders).

From time to time you may receive information from Habitat for Humanity Ireland regarding Global Village opportunities and local builds. If you do not wish to receive these mailings please tick this box.

Complete application forms must include the following:

- All sections of the application form complete
- Signature on this page of application
- 2 copies of the photo ID page of your passport (please ensure copy is readable)
- Signed waiver
- Deposit of €200 (by cheque, postal order or bank draft only) made out to: **Habitat for Humanity Ireland**. This payment is non-refundable once a place on the trip has been accepted.

Please return completed form to:

Open Team Builds

Habitat for Humanity Ireland,
Quadrant House, Chapelizod, Dublin 20, Ireland

PLEASE READ CAREFULLY! THIS IS A LEGAL DOCUMENT!
YOU MAY WISH TO OBTAIN LEGAL ADVICE BEFORE SIGNING.

IMPORTANT: Each participant must have a signed "Global Village Release and Waiver of Liability" on file prior to departure. Please complete this form now and return to your team leader or HFHire. Please print all information in blanks provided.

GLOBAL VILLAGE RELEASE AND WAIVER OF LIABILITY

This Release and Waiver of Liability (the "Release") executed on this _____ day of _____ 200____, by _____ (the "Volunteer") in favour of HABILITAT FOR HUMANITY IRELAND, a registered charity in Ireland (charity number CHY 15187) and company limited by guarantee incorporated in Ireland (registration number 365 384) and HABILITAT FOR HUMANITY INTERNATIONAL, INC., a non-profit corporation organised and existing under the laws of the State of Georgia, USA, their affiliated organisations in other nations, directors, officers, employees, and agents (collectively "Habitat for Humanity").

In consideration of Habitat for Humanity involving me in its activities, I hereby freely and voluntarily, without duress, execute this Release under the following terms:

1. WAIVER AND RELEASE. I, the Volunteer, release and forever discharge and hold harmless Habitat for Humanity and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from my work for Habitat for Humanity. I understand and acknowledge that this Release discharges Habitat for Humanity from any liability or claim that I, the Volunteer, may have against Habitat for Humanity with respect to any bodily injury, personal injury, illness, death, or property damage that may result from my participation with a Global Village Work Team. I also understand that Habitat for Humanity does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance, in the event of injury, illness, death or property damage (see insurance requirements below).

2. INSURANCE. I, the Volunteer, understand that, except as otherwise agreed to by Habitat for Humanity in writing; Habitat for Humanity does not carry or maintain health, medical, or disability insurance coverage for any volunteer. Habitat for Humanity International's Board of Directors requires all work team members to have appropriate Travel Insurance. Insurance is paid for by the Volunteer as part of the Volunteer's Global Village Work Team fee.

3. MEDICAL TREATMENT. Except as otherwise agreed to by Habitat for Humanity in writing, I hereby release and forever discharge Habitat for Humanity from any claim whatsoever which arises or may hereafter arise on account of any first-aid treatment or other medical services during my time with Habitat for Humanity.

4. ASSUMPTION OF THE RISK. I understand that my time with Habitat for Humanity may include activities that may be hazardous to me, including, but not limited to, construction activities, loading and unloading of heavy equipment and materials, and local transportation to and from the work sites. So, I recognize and understand that my time with Habitat for Humanity may, in some situations, involve inherently dangerous activities. I also understand that in addition to consuming local foods and living in accommodations which are available in the country/(ies) visited, I may be travelling to and from locations which pose risks from terrorism, war, insurrection, or criminal activities.

I also understand that, in order to protect its employees and volunteers in all countries around the world, it is Habitat For Humanity's policy that it will not pay ransom or make any other payments in order to secure the release of hostages.

I hereby expressly and specifically assume the risk of injury or harm in these activities and release Habitat for Humanity from all liability for injury, illness, death, or property damage resulting from the activities during my time with Habitat for Humanity.

5. PHOTOGRAPHIC RELEASE. I grant and convey unto Habitat for Humanity all right, title, and interest in any and all photographic images and video or audio recordings made by Habitat for Humanity during my work for Habitat for Humanity, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings.

6. OTHER . *The construction, performance and validity of this Release shall in all respects be governed by the law of Ireland. The jurisdiction for the settlement of any disputes arising under or in connection with this Release shall be Ireland.*

I agree that in the event that any clause or provision of this Release shall be held to be invalid, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue and be enforceable.

IN WITNESS WHEREOF, I, Volunteer have executed this Release, in the presence of a witness, as of the day and year first above written.

Volunteer Name: (please print) **Signature:**
Address: **Date:**

Witness: Name.....(please print) **Signature:**
Telephone (Home).....**(Work)**..... **Date:**

Global Village
Team Member Information

Please ensure you understand this information before submitting your application form

Medical Declaration

For your safety, please make a full and accurate declaration of your health status on the application form (this will be handled confidentially). If your health status changes before the team's departure, you are required to inform your team leader of changes. You are responsible for having the appropriate vaccinations as advised by a health professional.

You must submit written confirmation from your GP that you are fit to participate in an international work trip if any of the following apply:

- If you are applying for an open team
- If you suffer from any long-term illness or condition (other than asthma, unless it is severe)
- If you have any physical impairments
- If you have had any serious heart, lung, kidney problems or any major illness or surgery in the last 3 years
- If you are over 60 years of age.

Habitat For Humanity Cancellation

Habitat for Humanity Ireland may cancel a team's plans to travel to the destination country due to change in government travel warnings for the country, World Health Organisation or Centre for Disease Control travel advisories for the country, suspension of international airline services to the country, weather warnings or unexpected changes to the Habitat for Humanity programme.

In the event of HFH Ireland cancellation, HFH Ireland GV staff will do everything possible to re-route the team to another destination or to suspend the trip until a later date. If the new destination or date does require more cost, team members will be required to procure further funds. If it is impossible to re-route the team to another destination or time, HFH Ireland will hold any unspent funds for a future Global Village experience.

Individual or Team Cancellation

If an individual or team cancels their participation in the Global Village team:

Up to 30 days prior to the experience, any **personal payments** will be refunded except a deposit of €200, and costs incurred by the sending and hosting HFH programmes (i.e. airfare, booking accommodation etc). If cancellation occurs within 30 days of the intended trip, all personal payments submitted by the participant will be retained by Habitat for Humanity to be used as originally intended.

If a team member or team cancel after costs have been incurred on their behalf by Habitat for Humanity (i.e. flight deposits) but before they have submitted payment for same, they will be required to submit sufficient funds to cover any such costs. *Depending on the reason for cancellation, a claim may be made to the insurance company for losses.*

If an individual or team cancels at any stage in the preparation, all **fundraised** monies or monies donated by a third party will either (a) be used as allocated for expenses/ be included in the team's donation or if this is impossible (i.e. whole team cancels) (b) be deferred for a future Global Village experience, at the discretion of Habitat for Humanity Ireland.

If neither of these options are suitable due to circumstances, donated funds will be returned to donors in so far as is possible. Failing that, donated funds will be transferred or retained for a similar team Global Village experience.

Team members have a duty to submit all monies donated for the purpose of their Global Village trip to Habitat for Humanity, and should there be any outstanding funds at the time of cancellation, all donations must be submitted promptly to Habitat for Humanity Ireland.

All monies fundraised for a Global Village trip belong to Habitat for Humanity, and should be submitted promptly. Volunteers do not have the right, nor is it ethical, to use donated funds for any other purpose or cause.